



**HKU  
BUSINESS  
SCHOOL**  
港大經管學院

# UNDERGRADUATE EXCHANGE FACT SHEET

## Academic Year 2021-2022

HKU Business School (the Business School), or the Faculty of Business and Economics, strives to nurture first-class business leaders and foster academic and relevant research to serve the needs of Hong Kong, China and the rest of the world in the new Asia-led economy.

The Business School welcomes over 400 exchange students from over 35 countries every academic year, with the offering of a wide array of courses, experiential learning opportunities and cultural activities. We bring cultures together and create lifelong friendships that span the globe.



Mark in your calendar



#### Nomination Deadlines:

- Fall 2021: April 10, 2021
- Spring 2022: August 31, 2021

#### Application Deadlines:

- Fall 2021: April 30, 2021
- Spring 2022: September 30, 2021

#### Where to find us



HKU Business School  
Exchange Programme  
The University of Hong Kong  
Room 401, 4/F, K.K. Leung Building,  
Pokfulam Road, Hong Kong

☎ 852-3917 5343 📠 852-2549 3735  
✉ [fbe.ugexchange@hku.hk](mailto:fbe.ugexchange@hku.hk)

**Mr. Ivan Chui**  
Senior Programme Manager  
**Ms. Alice Sam**  
Programme Manager (Student Enrichment)

Inbound:  
**Ms. Kathy Law**  
Executive Assistant  
Outbound:  
**Ms. Fanny Ma**  
Executive Assistant



**AACSB  
ACCREDITED**



**IMPORTANT NOTE:**

*With the threat of COVID-19 still in place, it has affected inbound travels and visa application process for international travelers to enter Hong Kong. Students are advised NOT to purchase any flight tickets nor make any non-refundable arrangements for the time being until it is confirmed that exchange will take place as usual. While we hope to welcome your students in Fall 2021, the situation remains fluid. HKU will closely monitor the situation and keep you updated for students to plan their studies abroad.*

NOMINATION & APPLICATION	
<b>Eligibility</b>	<p>Exchange students have to be officially nominated by the home university and meet the below entry requirements:</p> <ul style="list-style-type: none"><li>✓ Must have undertaken a minimum of one-year university level study by the time they begin their exchange studies at HKU</li><li>✓ Have good academic standing of average B grade/ CGPA 3.0/ Satisfactory level</li><li>✓ Non-native English speakers are required to meet the English Language Requirements*:<ul style="list-style-type: none"><li>▪ A score of 93 in the TOEFL internet-based test, or an overall score of 70 in the revised TOEFL Paper-delivered Test (October 2017 onwards) (within 2 years after the test date); or</li><li>▪ An overall band of 6.5 in IELTS Academic Module</li></ul></li></ul> <p>* For Business School exchange partners, a letter certifying students' English proficiency will suffice.</p>
<b>Nomination</b>	<p>Partner universities should nominate students via the online system within the nomination period:</p> <p>Fall Semester/ Full Year (September intake): March 29 – April 10, 2021 Spring Semester (January intake): August 10 - 31, 2021</p> <p>Nomination details will be sent to exchange coordinators closer to the date.</p>
<b>Student Application</b>	<p>Nominated students will be informed of the online application procedures via email <u>after the nomination deadline</u> and will be asked to submit the required documents accordingly.</p> <p><u>Student application period</u> Fall Semester/ Full Year (September intake): April 1 - 30, 2021 Spring Semester (January intake): September 1 - 30, 2021</p>
<b>Application Documents</b>	<p>➤ To be verified and <u>uploaded by the exchange coordinator</u>:</p> <ul style="list-style-type: none"><li>(1) Official transcript (include translation if not in English)</li><li>(2) Proof of English Language proficiency:<ul style="list-style-type: none"><li>- Non-native English speaker: IELTS / TOEFL</li><li>- Native English speaker and/or English as medium of instruction at home institution: English Proficiency Statement signed by exchange coordinator</li><li>- Certification letter of English proficiency (for <u>Business School exchange partners only</u>)</li></ul></li></ul> <p>➤ To be <u>uploaded by applicant</u>:</p> <ul style="list-style-type: none"><li>(3) Copy of the Personal Information Page of applicant's Passport</li></ul>

## ACADEMIC INFORMATION



### Semester Dates of 2021-22

	<i>Fall 2021</i>	<i>Spring 2022</i>
Orientation Week	Late August, 2021	Mid-January, 2022
First Day of Teaching	September 1, 2021	January 17, 2022
Reading/ Field Trip Week	October 11 - 16, 2021	March 7 - 12, 2022
Last Day of Teaching	November 30, 2021	April 30, 2022
Revision Period	December 1 - 7, 2021	May 2 - 7, 2022
Assessment Period #	December 8 - 23, 2021	May 9 - 28, 2022

# Students should adhere to the examination schedule as arranged by the University. Early and special examination arrangement is not allowed. Exact examination dates will be announced 1 month prior to the assessment period.



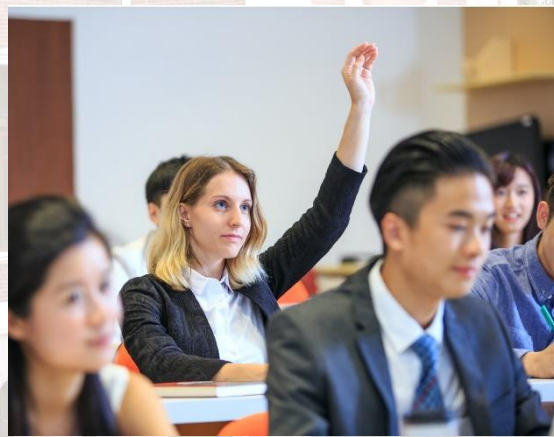
### Course Offerings

- Area of concentration: Accounting and Law, Economics, Finance, Innovation and Information Management, Marketing, Management and Strategy
- Course list: Available at <https://ug.hkubs.hku.hk/course> (will be updated one month before the semester start)
- Students nominated under exchange agreements signed with HKU Business School (i.e. Business School exchange partners) are eligible to take all Business School courses.
- Students are also allowed to take non-business courses, as long as they meet the pre-requisite(s) requirements and as permitted by the offering units. Course information and timetable are available on the website of respective faculties/ departments ([https://intlaffairs.hku.hk/avail\\_program.php?pid=5&type=incoming](https://intlaffairs.hku.hk/avail_program.php?pid=5&type=incoming)).
- Recommended course load for exchange students: 30 credits/ semester (6 credits per course)
- Note: exchange students must take at least 50% of their courses at the Business School.



### Learning Expectations

- Class format: Lectures, tutorials, class discussions, case studies, group and/or individual presentations
- Attendance: Mandatory
- Class size: 50-250 students
- Language of instruction: English, except for specific courses on culture and languages
- Assessment methods: Standards-based Assessment (<https://ar.cetl.hku.hk/assgradstand.htm>)
- Grading Scale: <https://aao.hku.hk/exa-and-ass/>



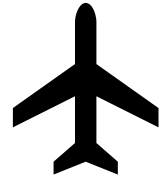
## STUDENT VISA

All non-local exchange/ visiting students are required to obtain a valid student visa for studying in Hong Kong.

### 1. Applications from PRC China students (Processing time: 10-12 weeks)

Online Application system: <https://studentvisa-prc.hku.hk>

Email enquiry: [visa-mainland@hku.hk](mailto:visa-mainland@hku.hk)



### 2. Applications from international / Macao / Taiwan students (Processing time: 8-10 weeks)

(Nationalities other than PRC China or Chinese nationals with permanent residency in overseas countries)

Online Application system: <https://studentvisa-international.hku.hk>

Email enquiry: [visa-overseas@hku.hk](mailto:visa-overseas@hku.hk)

## STUDENT LIFE

- For housing, students are required to apply via <https://www.cedars.hku.hk/campuslife/accommodation/nonlocal-students>. Rooms are allocated on a first-come, first-served basis.
- For information on student life, accommodation, health insurance, facilities and student services, please refer to the “A Glimpse of Student Life @HKU for Prospective Students 2021-22” at <https://www.cedars.hku.hk/nonlocal/publication/glimpse2122.pdf>

## SPECIAL NOTE ON INTERNSHIP

As advised by the Hong Kong Immigration Department, the Business School shall **NOT** support incoming exchange students for internship applications in Hong Kong in all circumstances.

## WEBSITES

- The University of Hong Kong (HKU): [www.hku.hk](http://www.hku.hk)
- HKU Business School: [www.hkubs.hku.hk](http://www.hkubs.hku.hk)
- International Affairs Office: [https://intlaffairs.hku.hk/avail\\_program.php?pid=5&type=outgoing](https://intlaffairs.hku.hk/avail_program.php?pid=5&type=outgoing)
- Centre of Development and Resources for Students (CEDARS): <https://wp2.cedars.hku.hk/nonlocal/>
- Academic Advising Office (AAO): <https://aao.hku.hk>